

North Cadbury & Yarlington Neighbourhood Plan
Working Group Minutes
Friday June 18th, 2022

Present

Malcolm Hunt (MH)	Chairman
Andy Keys-Toyer (AKT)	Vice Chairman
Richard Rundle (RR)	Vice Chairman
Brian Morris (BM)	
John Rundle (JR)	
Alan Bartlett (AB)	
Jo Witherden - NP Planning Consultant (JW)	

In attendance

Diane Rickers	Chairman NC&Y PC
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1. Apologies

Anna Scott (AS)
Richard Scott (RS)

3. Declarations of Interest

AKT/RS/AS ref Sandbrook Lane East
RR ref Clare Field

4. Approval of previous meetings minutes

The chairman asked if the previous minutes may be approved. They were approved unanimously

5. Chairman's Remarks

MH Opened the meeting by congratulating everyone concerned regarding the Independent Examiner's report which was very complimentary about the NC&Y NP

6. Finance

JR has reviewed the budget and concluded there are sufficient funds to see the project through to Referendum

7. Proceeding to Referendum

General Background-

The Independent Examiner's report had been published and was available on the SSDC website. SSDC Strategic Planning, will now take the report to SSDC's District Executive Committee on 7th July to seek approval to go to referendum

SSDC Strategic Planning advised that :

If approval is given, SSDC will publish a Decision Notice on its web site and the Elections Team will be notified. They will set a date and make the arrangements for the referendum.

The referendum has to be within 56 working days / 11 weeks of the decision to proceed to referendum. Dates will be confirmed once arrangements have been made. Initial discussions with the Electoral Services Team indicate that the referendum is likely be held in early September.

An Information Statement must be published no fewer than 28 days before the date the referendum is to be held (not including weekends, bank holidays, days of public thanksgiving) and is the start of the 'referendum period'.

The NPWG discussed what steps need to be undertaken prior to the agreed referendum date:

Period before Publication of the Information Statement

The NPWG will attempt via electronic and conventional means to ensure residents are aware of any SSDC publications

Action All

The NPWG will via electronic and conventional means publish additional material designed to inform residents of the key aspects of the NC&Y NP and its merits

Action All

Period between Publication of the Information Statement up to the Referendum Date

The NPWG will attempt via electronic and conventional means to ensure residents are aware of any SSDC publications

Action All

The NPWG will via electronic and conventional means publish material designed to inform residents of the key aspects of the NC&Y NP

Additional efforts will be made to encourage people to vote in the referendum

Action All

AOB

There being no further points raised the meeting was closed

Date of Next meeting: TBA